

# CHANGE OF GRADUATION TERM REQUEST

**OVERVIEW:** Please note that students opting to push back their graduation term will also have their class year changed: all students that graduate after the spring semester of a given year are considered members of the next year's class.

**INSTRUCTIONS FOR THE STUDENT:** This form must be signed by you, your faculty adviser, and all other necessary offices, then returned to the Registrar's Office via email at [registrar.office@trincoll.edu](mailto:registrar.office@trincoll.edu) or in person in Trinity Commons, Room 139. All requesters should get the signature of the Financial Aid Office. The International Students Office must sign for international students. It is highly recommended that students arrange meetings with these offices to discuss the potential consequences of a change of graduation term.



Trinity College  
Office of  
THE REGISTRAR

STUDENT'S NAME		STUDENT ID	MAJOR(S)	MINOR(S)
# OF CREDITS COMPLETED	# OF CREDITS REMAINING	CURRENT GRADUATION TERM AND CLASS YEAR (FROM YOUR ADVISING TRANSCRIPT)		NEW GRADUATION TERM

Explain why you are changing your graduation term:

**If you are delaying graduation**, provide a brief written summary of your plan for completing your distribution, major(s), and minor(s) requirements, and **complete a degree progress plan using the chart on page 2 of this form:**

REQUIRED APPROVALS		
STUDENT SIGNATURE		DATE
ADVISER PRINTED NAME	ADVISER SIGNATURE	DATE
REGISTRAR'S OFFICE PRINTED NAME	REGISTRAR'S OFFICE SIGNATURE	DATE
FINANCIAL AID OFFICE PRINTED NAME	FINANCIAL AID OFFICE SIGNATURE	DATE
OPTIONAL APPROVALS		
INTERNATIONAL STUDENTS OFFICE PRINTED NAME	INTERNATIONAL STUDENTS OFFICE SIGNATURE	DATE

**INSTRUCTIONS:** Use this chart to map out a plan for completing your distribution, major(s), and minor(s) requirements and attaining a sufficient number of credits to graduate. Students who enrolled before fall 2021 must complete 34.5 credits to graduate; those who enrolled after fall 2021 must complete 35 credits to graduate. Fill in the academic years of terms as needed.

Term	Credits Planned	Total Credits	Specific Classes (if known):	Notes: (e.g., athletic seasons, work plans, etc.)
<i>total credits as of now:</i>				
Summer ____				
Fall ____ (min 4)				
J-Term ____				
Spring ____ (min 4)				
Summer ____				
Fall ____ (min 4)				
J-Term ____				
Spring ____ (min 4)				