


# Login

1.) To login, enter your username and password in the appropriate spaces.



Please enter your credentials.

Please use your network credentials (username and password) to login. For faculty and students these are the same as your TCOline credentials. For staff, they are the credentials you use to login to your computer.

**Note that passwords are case sensitive although usernames are not!**

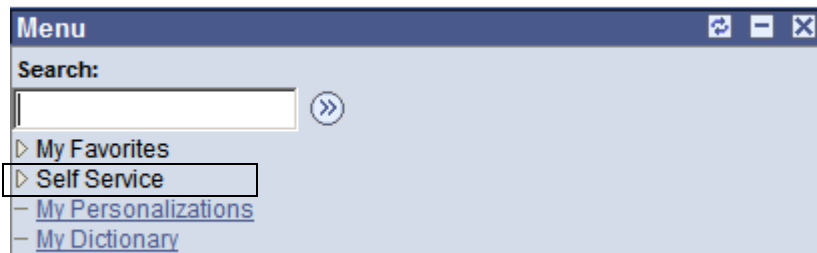
**Username:**

**Password:**

Forgot your password? Click [here!](#)

2.) Click Login and you will go to the TCOline home menu. (You may also access TCOline through the Portal which will skip this step and take you directly to the TCOline home menu.)

Personalize [Content](#) | [Layout](#)



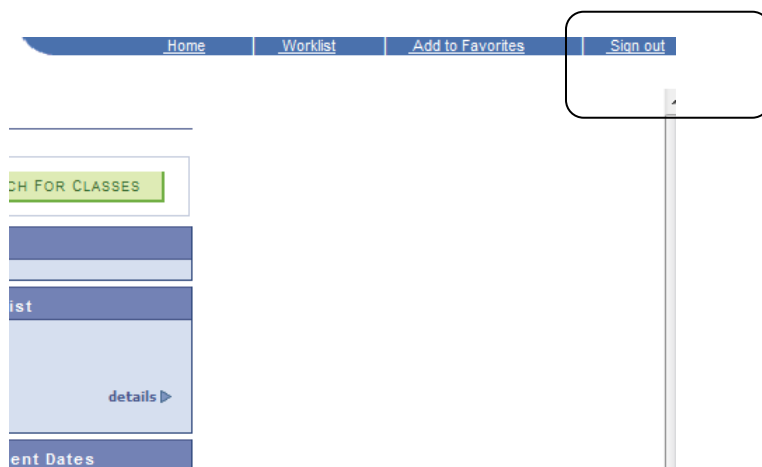
3.) When you get to the TCOline home menu, click on the **Self Service** link.



Your menu will appear in two different ways, a summarized menu on the left and a more detailed menu on the rest of the page. You can access pages using either version. This page includes links not only for your class information but for your academic records, personal information (address updates) and a class and catalog search.

## Sign Out

- 1.) You are at the **Student Center** page. Look all the way at the upper right hand corner of the **Student Center** page. You will see an icon that says **Sign Out**.



- 2.) Click the icon that says **Sign Out**. For extra security, close your internet browser.