

# QUEST TRAINER & LOGISTICS COORDINATOR APPLICATION

## ALL RESPONSES MUST BE TYPED

Please read carefully, complete, and email by December 4, 2020 to Kevin Johnson. Applications will be accepted starting October 16<sup>th</sup> and will be accepted until all positions are filled.

([kevin.johnson@trincoll.edu](mailto:kevin.johnson@trincoll.edu)). Call 518-301-3800 or email with any questions regarding the position description or application.

### 1. Which Quest Position are you applying for:

- a. Trainer or Logistics Coordinator

**Also select one of the following:**

- b. If not selected as a Quest Trainer or Logistics Coordinator, I would like to apply to be a Quest Instructor/Logistics member
- c. I am not interested in being a Quest Instructor or Logistics/Climbing Specialist member if not selected

### 2. Leadership and Organizational Experience

Attach a polished updated resume; Be sure to include any teaching experience, group leadership experience, and any participation in organizations at Trinity College (clubs, jobs, internships, sports teams, etc.).

### 3. Cover Letter

Please thoughtfully respond to each of the questions below using a cover letter format

- a. As you see them, what are the most important goals of training new leaders?
- b. What characteristics do effective leaders & educators possess? How will you work to embody these traits to foster an inclusive and positive learning environment?
- c. What is one thing you hope to gain or learn through this leadership role?
- d. Describe a time you found yourself in a challenging situation as a leader either in-person on the trail or with a virtual program. How did you handle the situation, and how did you grow as a leader? What would you do differently?

### 4. References

Please include the names and contact information for two references. Include the context in which the reference knows you, his/her title, phone number and email address. One reference **must** be a faculty or administrative staff member of Trinity College. The other reference can be of your choosing but should be able to attest to you and your skills as a potential Leader of the Quest Program. *You do not need to ask your references to submit a recommendation – they will be contacted if necessary.*

### 5. Availability

- a. *Spring Training* will start in January over Zoom until we return to campus. This training will take place each week and run until the end of the spring semester. If chosen as a member of the senior leadership team with Quest the success of May training will be in your hands. Preparing for this week of intense field training takes a lot of energy and coordination. If accepted for this position it is expected that you will be present for the entirety of the Quest schedule which includes all Quest trips.
  - i. If you are considering study away fall 2021, please note the start dates of your program.

- b. *Interview:* you may be asked to schedule for an in-person or Zoom meeting. The time and location will be determined based on availability.