

2023 Party Policies

The Social Events policies administered by the Assistant Dean of Student Leadership and Engagement and Greek Life in consultation with the advisor(s) to the host organization(s), determines approval of all events. In the interest of parity or safety, the Assistant Dean may limit the number of social events per organization per semester. Refer to the Policy on Alcohol Provision and Use, as well as the Social Affairs Regulations, in the Student Handbook for specific guidelines.

The following Organizations permitted to host social events with alcohol under these policies:

- St. Anthony Hall (340 Summit St)
- Alpha Delta Phi (122 Vernon St)
- Pi Kappa Alpha (94 Vernon St)
- Psi Upsilon (81 Vernon St)
- Kappa Sigma (144 Allen Pl)
- IVY Society (162 Allen Pl)
- The Mill (79 Vernon St)
- Alpha Epsilon Pi (148 Allen Pl)
- Alpha Chi Rho (142 Allen Pl)
- The Stella Society (120 Allen Street)
- Alpha Chi Omega
- Other organizations who can present permission and insurance requirements from their

National Organizations.

As the Social Host of this event, I understand that I am responsible for ensuring that:

- All events must be registered no later than the **Monday at 5pm** prior to the event using the Social Event Registration Form in Bantam Link. Party packets will be issued to each location prior to the event start time.
- Social chairs must register via Bantam Link to register the event. It will be approved on Wednesday by 5pm.
- Social events shall only occur on Fridays and Saturday. Friday events may not be held before 4:00 p.m., and all events outside must end by 1:45 am. All music must be turned off by 1:30 am. On one calendar day, an organization may only host a maximum of 4 hours. **All social events must be concluded by 2am**
- Any outdoor events must end, with music off at 12:30am and lights on, by 1:00 a.m. and are subject to Hartford Municipal Code—Chapter 23 at all times. Social Events open to the campus community may not be scheduled during orientation, reading, exam periods, Trinity Days, college breaks, or holidays. Any unregistered events found to occur during such time periods will result in disciplinary action to the organization and/or students involved.
- To comply with 24-hour Quiet Hours, no social events may not take place after sundown the last day of classes each semester.
- All person have presented ID
- All persons over 21 MUST have a wristband
- All host are expected to have one designated entrance and exit into the outside spaces
- All host must provide the Assistant Dean with contact information for the chapter president and event manager/social chair, sober monitors and a schedule of who is working the entrance and exits.
- At check-in, a student must present their Trinity ID. Wristbands are given to every person 21+ attending the event and must be worn the entire time the person is attending that event. The wristbands should be removed when the person exits the event

Private Events

- Private events are defined as events that are for brothers/sisters only, or brother/sister only plus 1 and are **NOT** open to the campus community
- Private social events must be registered and abide by all policies of Trinity College regarding alcohol and other protocols.
- Special Events, formals, and other events should follow the special event form.

Alcohol Policy:

- All events serving Alcohol must be pre-approved
- “Over 21” or “Age Verified” Wristbands are given when checking IDs to students over the age of 21. Please see door monitor policies for further policies regarding the checking of IDs/issuing wristbands.
- Only TIPS trained hosts may serve as bartenders, and must be fully sober/not under any influence during the event. At no point should the approved alcohol be left unmonitored or as a grab-and-go option.
- If the event is BYOB, the alcohol should be collected at the bar area and only given to students with wristbands.
- Whenever alcohol is served, non-alcoholic beverages will be required and readily available to event guests. Hydration stations must be set up by each house
- All hosts should be aware that they are responsible for the actions of their guests and must have in place a process for identifying persons who attend their events (i.e., bracelets).
- Hosts must be sober for the duration of the event.
- Hosts must be present for the entire event.
- There should be one sober monitor per 25 guests.
- During the event registration process, all sober monitors should be registered with cell phone numbers.
- The chapter/organization, members and guests must comply with all federal, state, provincial and local laws. When alcohol is permitted, No person under the legal drinking age may possess, consume, provide or be provided alcoholic beverages.
- The chapter/organization, members and guests must follow the federal law regarding illegal drugs and controlled substances. No person may possess, use, provide, distribute, sell, and/or manufacture illegal drugs or other controlled substances while on chapter/organizational premises or at any activity or event sponsored or endorsed by the chapter/organization.
- Alcoholic beverages must either be
- Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event).
- Alcoholic beverages must not be purchased with chapter/organizational funds or funds pooled by members or guests (e.g., admission fees, cover fees, collecting funds through digital apps, etc.).
- Alcohol not provided by a third-party vendor will be tallied and tagged at the beginning of the event.
- Any additional alcohol found at the event that was not part of the original reckoning will subject the host(s) and sponsoring organization to disciplinary action (including confiscation of the alcohol) and immediate closure of the event.
- Social events with alcohol shall only occur on Fridays and Saturday. Friday events may not be held before 4:00 p.m., and all events must end by 1:00 a.m. In one calendar day, an organization may only host a maximum of 4 hours of an SEA/s.
- College funds may not be used to pay for alcohol for the event unless it is purchased and served by an approved third-party vendor (if on-campus, the vendor **MUST** be Trinity College Dining Services) with a valid liquor license for the location.

- The sale of alcohol, including charging admission (before or during the event) is prohibited unless a temporary liquor permit has been obtained and alcohol is provided through an approved third-party vendor.
- When a host/organization chooses to use the services of a third-party vendor (other than Trinity College Dining Services) for procuring and dispensing alcohol, other conditions will apply. The sponsoring organization must obtain a copy of the vendor's insurance certificate that names Trinity College and its agents as additionally insured. The sponsoring organization or third-party vendor must provide a liquor license appropriate to the event being planned at least one week prior to the event

Failure to comply with the aforementioned policies will result in the event being shut down immediately for the safety of all guests. In addition, organizations will be subjected to further sanctioning through the Office of Campus Life and Dean of Students Office.

Provision of Alcohol – found in the Student Handbook

- The event must comply with state, local and federal law; all policies outlined in the Trinity College Student Handbook; and, venue specific provisions outlined by SAIL, the Assistant Dean of Greek Life
- Common sources of alcohol, including bulk quantities, which are not being served by a licensed and insured third party vendor, are prohibited (i.e., amounts of alcohol greater than what a reasonable person should consume over the duration of an event) at registered house social events.
- Only beer and wine may be served and the amount of alcohol will be determined at the time of registration depending upon the number of 21+ year olds expected to attend the event. Only under very special circumstances may hard alcohol be served and only with prior approval of the Dean of Greek Life
- College funds may not be used to purchase alcohol for the event unless it is purchased and served by an approved third-party vendor (e.g. Chartwells).
- **Only TIPS-trained servers may dispense alcohol to any persons and must refrain from alcohol consumption.**
- An adequate supply of food and non-alcoholic beverages must be readily available and offered to attendees.
- The sale of alcohol, which includes charging admission to an event (before or during the event) is prohibited unless alcohol is provided through an approved third-party vendor.
- When a host/organization chooses to use the services of a third-party vendor (other than Chartwells) for procuring and dispensing alcohol, the following conditions will apply:
 - The sponsoring organization must obtain a copy of the vendor's insurance certificate that names Trinity College and its agents as additionally insured
 - The sponsoring organization or third-party vendor must provide a liquor license appropriate to the event being planned at least one week prior to the event.
- Alcohol not provided by a third-party vendor will be tallied and tagged at the beginning of the event. Any additional alcohol found at the event, that was not part of the original reckoning will subject the Registrant/Social Host(s) and sponsoring organization to disciplinary action and immediate closure of the event.

Guidelines for Door Monitors:

- Must be present for the entire event by standing at the entrance to the party.
- Proper verification of age is required at private, social, and catered events. Acceptable identification for age verification of Trinity students is a valid state or government ID or a Trinity College ID. Failure to produce such ID must result in the denial of alcohol service.
 - Note: Vertical Trinity IDs means the student is under 21. Horizontal Trinity IDs means they're 21 and over.
- Currently Non-Trinity students are not allowed at events unless pre-approved by the Assistant Dean.
- Wristbands are then issued to all students and another wristband to those who are **only 21 and older**, to reduce liability of the bartender and chapter. **Wristbands must be put on the wrists of the students – not handed to them.**
- If someone comes to the door visibly intoxicated and concerns arise about their condition/behaviors/safety, ask CSC or Campus Safety for help. Do not simply pass them through into the party.
- Allow CSC staff and Trinity college staff to enter the party to tag alcohol and conduct safety checks throughout the night.
- A staffing grid must be provided all shifts with names and phone numbers.
- **Door monitors should ensure the line is managed**
- **Door monitors should speak in a respectful tone to all person attempting to enter houses**