

EVACUATE

- Exit the building as quickly as possible
- Do not use elevators
- Assemble away from danger
- Determine if everyone got out
- Await further instructions

OR

SHELTER IN PLACE

- QUICKLY get indoors to a safe place
- Move to an interior room without windows
- Close the door (AND LOCK OR BARRICADE IT IF APPROPRIATE)
- Silence cell phones
- PREPARE FOR ACTION (should your space become unsafe)
- Do not exit until you are instructed to do so or the emergency has passed

IMMEDIATE VIOLENT THREAT (armed intruder, active shooter)

- Immediately take action to protect yourself
- Get to a safe place by EVACUATING or SHELTERING IN PLACE (see above)
- Call Campus Safety at 860-297-2222
- If SHELTERING IN PLACE, ignore fire alarms unless you see smoke or fire
- Follow instructions of emergency response personnel

SUSPICIOUS ACTIVITY OR PACKAGE

- Trust your instincts when something doesn't look right
- Get to a safe place by EVACUATING or SHELTERING IN PLACE (see above) or by taking other action to protect yourself
- Contact Campus Safety at 860-297-2222 and provide as much information as possible
- Do not physically confront persons involved in suspicious activity or handle a suspicious package

SEVERE WEATHER (tornado, snow, thunderstorm, flood)

- Maintain awareness of local weather forecasts through radio, TV, or app
- If severe weather is expected to impact your area, seek shelter and follow SHELTER IN PLACE instructions above
- Stay away from anything that can fall or become dislodged, such as lighting fixtures, bookcases, glass windows

MEDICAL EMERGENCY

- Contact Campus Safety at 860-297-2222 and provide as much information as possible
- Provide first aid or CPR with AED, if trained, and if necessary
- Remain with the victim until emergency response personnel arrive
- Provide emergency response personnel with any updated information

FIRE OR EXPLOSION

- Activate the fire alarm by using a manual pull station and EVACUATE
- Notify others on your way out and contact Campus Safety at 860-297-2222
- Do not attempt to fight the fire
- Do not use elevators
- Assemble at the designated area and await further instructions

Await updates from the Emergency Management Team via TrinAlert