



Institutional Biosafety Committee
Roster and Minutes

Date	12/9/2025
Time	2:00 PM - 2:45 PM
Meeting Organizer	Michael Puljung
Minutes By	Myles Samba-Green, Triumvirate Environmental
Next Scheduled Meeting	

Attendees:

- Sarah Raskin
- Michael Puljung
- Jonathan Ashby
- Lisa Foster
- Claire Fournier
- David Ruskin
- Nicole Russo
- Nikisha Patel
- Eric Hammerling
- Sheila Toto
- Myles Samba-Green

Hartford Community
member:

- Bruce Wittchen

Agenda Item	Discussion	Owner
1.	Approval of Minutes from last meeting	Committee
2.	Introducing Sheila Toto <ul style="list-style-type: none"> • New Representation from the Grants Office 	Chair
3.	Committee Trainings <ul style="list-style-type: none"> • Reminder to complete CITI Trainings for IBC 	Committee
4.	Online Risk Assessment Form <ul style="list-style-type: none"> • Updated Risk Assessment form now has a fillable version • Newer version and questions associated is attached to IBC committee email 	Committee
5.	Phillipp Gemmel's Application Review <ul style="list-style-type: none"> • Phil and Mike have filled out newer application, however not ready to submit • Potential vote for approval of risk assessments for existing labs <ul style="list-style-type: none"> ○ Prior risk assessment may be able to be used if no significant changes. Otherwise fill out new assessment 	Committee
6.	Repository of Risk Assessments for Existing Labs <ul style="list-style-type: none"> • Discussed potential for someone to be assigned to approving low risk lab assessments <ul style="list-style-type: none"> ○ Medium or High risk assessments be approved by committee (and state if needed) • Creation of repository where risk Assessments can be accessed/ available upon request <ul style="list-style-type: none"> ○ Meeting minutes must be live <p>*Note*: Most labs should be BSL1, Mike is only one at BSL2 for now</p>	Committee
7.	Renewal of Past Approvals <ul style="list-style-type: none"> • Typically conducted every 2 years • Ensure there is something to signify that someone isn't working with something that NIH will flag 	Committee
8.	Sanctions Policy for non-compliance	Committee

	<p>Should there be a penalty for non-compliance?</p> <ul style="list-style-type: none"> • Potential penalties: <ul style="list-style-type: none"> ○ Work that is published without prior approval must state "Without Approval" ○ Strongly worded letter stating the health concerns involved, plus the potential about losing funding ○ Don't accept risk assessment form ○ Assign additional trainings 	
9.	<p>Term Limits - Contact person for Public</p> <ul style="list-style-type: none"> • 5 members are required on committee. <ul style="list-style-type: none"> ○ Currently all members are important on the committee. As a small PUI, voting against the idea of having a term limit • The IBC contact information is on website instead of Mike Puljung <ul style="list-style-type: none"> ○ In case he was to ever leave, change roles, etc. 	Committee