



Institutional Biosafety Committee
Roster and Minutes

Date	4/30/2025
Meeting Organizer	Michael Puljung
Minutes By	Myles Samba-Green, Triumvirate Environmental
Next Scheduled Meeting	August, 2025

Attendees:

- Sarah Raskin
- Michael Puljung
- Jonathan Ashby
- Lisa Foster
- Claire Fournier
- David Ruskin
- Nicole Russo
- Nikasha Patel
- Eric Hammerling
- Rick Foote
- Myles Samba-Green

Hartford Community
member:

- Bruce Wittchen

Agenda Item	Discussion	Owner
1.	Welcome and Introductions <ul style="list-style-type: none"> • Introducing new EHS manager Myles Samba-Green • Going over new requirements for safety meetings • Safety Requirements for Staff and Students 	Chair
2.	Discussed Safety Trainings <ul style="list-style-type: none"> • Trainings schedule • Who needs what trainings <ul style="list-style-type: none"> ○ Current list of Individuals who needs trainings provided to EHS manager • Students don't need specific trainings except for animal safety as long as professor/Instructor are up to date on trainings • Staff, Teacher Assistants, Research Students, etc. need trainings 	EHS
3.	Discussion on new website is now up and running <ul style="list-style-type: none"> • Website link for team site • Minutes need to be added to website by June 1st. • Errors common on Teams site, especially when off campus. <ul style="list-style-type: none"> ○ Will reach out to IT to see if issues can be resolved. • Need to add protocol once it is approved by everyone. 	Committee
4.	Discussion on Protocol Form <ul style="list-style-type: none"> • Ensure that things are up to date and accurate, especially In Appendixes. <ul style="list-style-type: none"> ○ Right personnel are listed ○ Ensure there are no glaring Issues • Discussed which protocols go to the IBC committee or IACUC <ul style="list-style-type: none"> ○ Animals that may escape with an Infectious disease • Looking to get Protocol Form final comments In by May 15th • Renewal period for 5-year time period <ul style="list-style-type: none"> ○ Single Project vs Multi-Project (One approval per lab for multi-project) ○ Move some of the dialogue about single vs multi-project from appendix higher up to clarify, or add "See Appendix" 	Committee



5.	Discussion having Bio Safety committee safety training available on CITI <ul style="list-style-type: none">• Reminder sent out to complete training. Looking to send out for summer	Committee
6.	Discussed who gets sent form once it gets approved <ul style="list-style-type: none">• Sent to Dania first for the 6 weeks she needs• Once the form is approved sent out to Phil Gemmel to be filled out by July 1st.	Committee
7.	Reminder to complete CITI Trainings	Committee