

## Noncustodial PROFILE Waiver Request

- Your Noncustodial PROFILE Application has been or will be created and will be available for your noncustodial parent to complete. If you have no contact with your noncustodial parent, you may request to waive this requirement from each college that is requesting the Noncustodial PROFILE Application. See below process for next steps.
- **Submission of this application does not guarantee that your request will be approved.**
- Each college will make its own decision and communicate that decision to you. Each college reserves the right to request additional information regarding your waiver request.
- You are encouraged to check the website(s) of your college(s) to ensure that you are meeting your financial aid application requirements.
- Be aware that not every college will accept this document. Colleges may require their own form as well as additional documentation; if so, you must follow the college's instructions for submitting a Noncustodial PROFILE waiver request.

### Types of waiver requests that may be considered:

- Documented abuse situations with your noncustodial parent.
- Legal orders that limit the noncustodial parent's contact with the student.
- No contact or support ever received from the noncustodial parent.

### Examples of documents that may be required:

- Court documents or legal orders, as available.
- Third-party documentation - a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members or attorneys will not be accepted.

### Types of waiver requests that will not be considered:

- Noncustodial parent refuses to complete the form.
- Divorce decree states that the noncustodial parent is not responsible for the student's educational expenses.

### Instructions for submitting the Noncustodial PROFILE Waiver Request:

- Print the form and complete it.
- Make a copy of your completed form for each college that will accept this form.
- Sign each college's copy.
- Mail the signed copy, with all required documentation, to each of your colleges that will accept this form.
- Keep a copy for your records.

# Noncustodial PROFILE Waiver Request

## Student's information

|                            |  |
|----------------------------|--|
| Student's Name             |  |
| Street Address             |  |
| City                       |  |
| State, Zip Code            |  |
| Email Address              |  |
| Preferred Telephone Number |  |

## Status of the student's biological/adoptive parents

Report your biological/adoptive parents' current marital status by indicating which year your parents separated and/or divorced. **Report the year for both, as appropriate.** If your parents never married and do not live together, only check that box.

Year of  
Divorce

Year of  
Separation

Never married to each other and do not share the same household

## Noncustodial Parent's information

Please provide information about your noncustodial parent. Provide all of the information you know. If you do not know one of the requested pieces of information, report it as "unknown."

|                          |  |
|--------------------------|--|
| Noncustodial Parent Name |  |
| Occupation/Employer      |  |
| Telephone Number         |  |
| Email Address            |  |
| Street Address           |  |
| City                     |  |
| State, Zip Code          |  |

Answers to the following questions will help us understand the nature of your relationship with your noncustodial parent. Provide information to the best of your knowledge.

Has your noncustodial parent ever claimed you as a dependent on a federal tax return?

\_\_\_ Yes \_\_\_ No  
\_\_\_ Unknown

If yes, indicate the most recent tax year that occurred. (YYYY)

Has your noncustodial parent ever paid child support for you?

Yes  No

Unknown

If yes, indicate the most recent tax year that occurred. (YYYY)

If yes, how much was paid for you that year? (\$XXXX)

Yes  No

If yes, was the child support paid court ordered?

Unknown

Has your noncustodial parent remarried?

Yes  No

Unknown

If yes, indicate the year this occurred. (YYYY)

Does your noncustodial parent have other children?

Yes  No

Unknown

If yes, indicate how many.

Have you ever had contact with your noncustodial parent?

Yes  No

Unknown

If yes, indicate the last time you had contact with him. (MMYYYY)

If yes, explain the type of contact – letter, visit, phone call, etc.

Are there any legal orders that limit your noncustodial parent's contact with you?  Yes  No  
 Unknown

If yes, please attach the restraining order, police report, or divorce decree which documents the limited contact with your noncustodial parent. Report the documentation you are sending in the section below.

(Continue to next page)

## Statement from the applicant

In the space below, you must provide a personal statement regarding your relationship with your noncustodial parent. Provide as much detail as possible. If space does not allow, you may attach your statement as a separate document to this form.

## Supporting documentation

Indicate which supporting documentation you have included:

- Third part documentation – a written statement or letter from a counselor, a social worker, a teacher, or clergy who can certify to your situation. Statements from family members or attorneys will not be accepted.
- Copy of police report or restraining order

Other documents (list)

## Certification and Signature

I certify that all information on this form is true and complete to the best of my knowledge.

|                                    |  |       |
|------------------------------------|--|-------|
| Student's<br>Signature             |  | Date: |
| Custodial<br>Parent's<br>Signature |  | Date: |