

These instructions are for Trinity College Graduate Students only.



## 2018-2019 Trinity College Financial Aid Application Procedures and Deadlines for Graduate Students

Trinity College only awards federal financial aid to Graduate Students.

### Step 1 Submit the following electronically:

- COMPLETE THE FAFSA (U.S. and Eligible Non-Citizens only)** – required to apply for federal and state financial aid
  - ▶ **DEADLINE: A valid FAFSA must be received by the last date of the term for which you wish to borrow funding; Dec. 19, 2018 for Fall term only; May 10, 2019 for Full year or Spring term only** (use income estimates if necessary).
  - ▶ Available at [www.fafsa.gov](http://www.fafsa.gov)
  - ▶ Be certain to list **Trinity College's school code: 001414**
  - ▶ **Federal Requirement:** Financial aid applicants selected for verification by the federal processor will be required to link their FAFSA with their IRS data or submit a Tax Return Transcript. IRS data is available for linking 3 weeks after filing if you file electronically or 8 weeks after filing if you submit a paper copy of your tax return to the IRS.

### Step 2 Submit the following to the Financial Aid Office:

Submit the following required documentation directly to the Financial Aid Office by June 1, 2018 to receive an award before the start of the Fall term or by November 1, 2018 to receive an award before the start of the Spring term.

- COMPLETE THE TRINITY COLLEGE GRADUATE FEDERAL LOAN INFORMATION SHEET**
  - ▶ **DEADLINE: Dec. 19, 2018 for Fall term only; May 10, 2019 for Full year or Spring term only**
    - ▶ Please do not leave any questions blank. You may download this form from the "Documents" section of our website: <http://www.trincoll.edu/Admissions/finaid/current/graduate>.
- ATTACH SIGNED COPIES OF 2016 US FEDERAL TAX RETURNS**
  - ▶ **DEADLINE: Dec. 19, 2018 for Fall term only; May 10, 2019 for Full year or Spring term only**
  - ▶ Both Student & Spouse (if married)
  - ▶ Include all Schedules and W-2s
  - ▶ Do NOT include State tax returns
  - ▶ Acceptable Documents: Signed copy of IRS 1040, 1040A, 1040EZ
  - ▶ If you **do not have a copy** of your tax return, request a copy of your return from your preparer or a tax transcript from the IRS at [www.irs.gov](http://www.irs.gov).
  - ▶ If you, or your spouse, **will not file** a 2016 federal income tax return, please provide a signed statement indicating that you are not required to and will not file a 2016 federal income tax return and include information on any earnings (or none) that you had in 2016.
- IRS FORM 4868 – Tax Extension (if applicable)**
  - ▶ **DEADLINE: Dec. 19, 2018 for Fall term only; May 10, 2019 for Full year or Spring term only**
  - ▶ If you or your spouse have secured an extension to file a tax return at a later date, submit a copy of IRS Form 4868, copies of all 2016 W-2 forms, and a signed draft copy of the 2016 Federal Tax Return. Do **NOT** wait until you complete your tax returns before submitting the FAFSA online. Use estimates when necessary. Once the 2016 Federal Income Tax Returns are complete, submit a copy to the Financial Aid Office.
  - ▶ If you or your spouse have secured an extension to file a tax return at a later date, your financial aid award will be estimated and may be revised upon receipt of the filed tax return.

## Other Notes

### CHECK YOUR FIN AID STATUS

- ▶ Make sure to monitor your Financial Aid status online. Visit our web module at: <http://FAStatus.trincoll.edu>.

### AWARD NOTIFICATIONS

- ▶ Award notifications will be sent via email beginning in July to students who have submitted all documents.

### STUDENT BILLS

- ▶ Payment is due at the time you register for your classes. If you are planning to obtain a student loan, this process should be complete by the time you register for classes.

### ENROLLMENT

- ▶ **Your financial aid is based on the number of new credits you take each semester.** Your financial aid award is not final until after the Add/Drop period ends and your credits have been verified by the Registrar's Office. When completing the Trinity College Graduate Federal Loan Information Sheet, try to anticipate the total number of credits you will take in both the fall and spring semester.

**\*\*\*You must be registered for at least 2 new credits per semester (the equivalent of half-time status—see chart below) to be eligible for federal loans.\*\*\***

Less-than-half time:	1 – 1.75 credits
*Half-time:	2 – 2.75 credits
Full-time:	3 or more credits

## 2018 – 2019 SUMMARY OF APPLICATION DEADLINE

### Application Due Date:

December 19, 2018

Deadline for submitting all documents for Fall term aid

May 10, 2019

Deadline for submitting all documents for Spring term aid

To receive an award before the start of the Fall term submit documents by June 1, 2018

To receive an award before the start of the Spring term submit all documents by November 1, 2018

NOTE: Your financial aid award cannot be completed until you have submitted all required documentation.