

Student Enrollment and Waitlist

Go to Self Service > Enrollment > Enrollment: Add Classes.

Enter the Class Number and click Enter to add a course to your shopping cart. If a course is in waitlist status (all seats have been taken) a yellow triangle will appear in the status box.

If you want to put yourself on the waitlist, check the box "Wait list if class is full" and click Next:


Add Classes 1 2 3

1. Select classes to add - Enrollment Preferences

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STAR 221 - Drawing II

Class Preferences

STAR 221-01 Studio  Wait List **Wait List** Wait list if class is full

Permission Nbr

Session Regular

Career Undergraduate

Grading Graded

Units 1.00

Requirement Designation
Meets Arts Requirement

Enrollment Information

- Prerequisite: C- or better in Studio Arts 121.
- Meets Arts Requirement
- Print Course Description

Section	Component	Days & Times	Room	Instructor	Start/End Date
01	Studio	Mo 6:30PM - 9:30PM	TBA	Nathan Margalit	09/07/2010 - 12/21/2010

NOTES

Class Notes Registered students who do not attend the first class will be dropped from the course.

The screen below shows how a waitlist course will appear on your shopping cart. To continue, click on Proceed to Step 2 of 3:

Add Classes

1 2 3

1. Select classes to add

To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.

✓ STAR 221 has been added to your Shopping Cart.

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● Open ■ Closed ▲ Wait List

Add to Cart:
Enter Class Nbr

Find Classes
 Class Search
 My Requirements

Fall 2010 Shopping Cart						
Delete	Class	Days/Times	Room	Instructor	Units	Status
	ENGR 312-01 (1094)	TuTh 10:50AM - 12:05PM	TBA	J. Blaise	1.00	●
	STAR 221-01 (1184)	Mo 6:30PM - 9:30PM	TBA	N. Margalit	1.00	▲

PROCEED TO STEP 2 OF 3

▼ My Fall 2010 Class Schedule

✓ Enrolled ⊗ Dropped ▲ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
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Then click Finish Enrolling:

my class schedule add drop swap edit term information

Add Classes

1 2 3

2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

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● Open ■ Closed ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
ENGR 312-01 (1094)	Automatic Control Systems (Lecture)	TuTh 10:50AM - 12:05PM	TBA	J. Blaise	1.00	●
STAR 221-01 (1184)	Drawing II (Studio)	Mo 6:30PM - 9:30PM	TBA	N. Margalit	1.00	▲

CANCEL PREVIOUS FINISH ENROLLING

You will get this message on the results page to show you have been added to the waitlist:

3. View results

View the following status report for enrollment confirmations and errors:

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✔ Success: enrolled ✘ Error: unable to add class

Class	Message	Status
STAR 221	Message: You are required to take this requirement designation for this class. The requirement designation option has been set to yes.	✔
	Message: Class 1184 is full. You have been placed on the wait list in position number 1.	✔

MY CLASS SCHEDULE
ADD ANOTHER CLASS

When you are done enrolling, this is how your schedule will appear—the green check is enrolled, and the yellow triangle is waitlist.

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● Open ■ Closed ▲ Wait List

Add to Cart: Fall 2010 Shopping Cart

Enter Class Nbr
 enter

Your enrollment shopping cart is empty.

Find Classes

Class Search

My Requirements

search

✔ Enrolled ✘ Dropped ▲ Wait Listed

Class	Description	Days/Times	Room	Instructor	Units	Status
BIOL 182-01 (10431)	Evolution of Life (Lecture)	MoWeFr 10:00AM - 10:50AM	TBA	D. Blackburn, R. Fleming, M. O'Donnell, C. Schneider	1.25	✔
BIOL 182-21 (10434)	Evolution of Life (Laboratory)	We 1:15PM - 3:55PM	TBA	M. O'Donnell, C. Swart		✔
CHEM 211-01 (1024)	Elem Organic Chem I (Lecture)	MoWeFr 9:00AM - 9:50AM	TBA	T. Curran	1.25	✔
CHEM 211-20 (1028)	Elem Organic Chem I (Laboratory)	Mo 1:15PM - 3:55PM	TBA	O. Nicaise		✔
HISP 201-03 (4406)	Inter Span I (Lecture)	MoWeFr 12:00PM - 12:50PM	TBA	Staff	1.00	✔
PSYC 261-01 (3502)	Brain and Behavior (Lecture)	MoWeFr 11:00AM - 11:50AM	TBA	S. Raskin	1.00	✔
STAR 221-01 (1184)	Drawing II (Studio)	Mo 6:30PM - 9:30PM	TBA	N. Margalit	1.00	▲

If a seat becomes available in a course, the instructor will contact you and you will be added to the course the same way as other closed classes, by either a PIN or a course override form.

If a class closes during the enrollment process, you will be given the opportunity to add yourself to the waitlist.

Please note that you can only be on two online waitlists, so pick your waitlists carefully. You can drop yourself from one waitlist and add a different one the same way you add and drop courses.