Tips from the Registrar’s Office for Advising Week and Advance Registration

Here are some tips that we hope will help you through online registration for the spring 2020 semester.

- Know your TCOnline ID and password before your appointment (this is the same as your Trinity Email and password). Contact Information Services at (860) 297-2007 before your registration date if you need help resetting your password!

- Know when your appointment is scheduled.

<table>
<thead>
<tr>
<th>Class Year</th>
<th>Dates of Appointment:</th>
</tr>
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<tbody>
<tr>
<td>Class of 2020</td>
<td>November 11 - 18th</td>
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<tr>
<td>Class of 2021</td>
<td>November 12 - 18th</td>
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<tr>
<td>Class of 2022</td>
<td>November 13 - 18th</td>
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<tr>
<td>Class of 2023</td>
<td>November 14 - 18th</td>
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Your appointment will begin at 7:00am on the appropriate day and remain available until 11:59 pm on 11/18/19.

For IDP Students: The date of your appointment is determined by the number of credits you currently have earned and are enrolled in this term. For students who have 28 or more credits your appointment begins on November 11th, if you have 20 – 27 credits your appointment begins on November 12th, if you have 10-19 credits your appointment begins on November 13th, and if you have 9 or fewer credits your appointment begins on November 14th.

- You can use the shopping cart feature of TCOnline to start the registration process ahead of your appointment, but don’t submit your registration until your appointment time starts.

- You can register or make changes to your enrollment ANYTIME once your appointment opens, through the end of the add/drop period, 1/28/20.

- Check enrollments for the courses in which you are interested in the night before your appointment to ensure they are still open. A list of closed courses is updated throughout the day, every day, during Advance Registration. It is available on your TCOnline screen.

- Use email to communicate with your advisor.

- Before your appointment, check for any holds that may prevent you from registering. Advance Registration, Student Account, Quantitative Literacy, Writing Center, “Not Anymore” video not viewed, or Study Abroad holds will all prevent you from registering. Be sure to resolve any of these prior to your enrollment appointment. You are able to view your holds on the Student Center page of the TCOnline, they can be found on the right hand side of the screen.

Important Dates to Remember

November 4 - 8th – Advising Week
November 11 - 18th – Advance Registration for spring 2020
November 19, 2019 – Add/Drop period for spring 2020 begins (and runs through January 28, 2020).