

DROPPING A PASS/LOW PASS/FAIL OPTION CHANGING TO A LETTER GRADE

(This form is appropriate for courses that offer a grading option; not for courses designated Pass/Fail only)

Student ID: _____

Student Name: _____ Class Year: _____

Full Course Number (include section): _____ Term/Year: _____

Course Title: _____

Student Signature: _____ Date: _____

Registrar's Office Signature: _____ Date: _____

PLEASE NOTE: According to Trinity's policy, your Pass/Low Pass/Fail course, named above, counts towards the maximum of four Pass/Low Pass/Fail courses, even though you are converting your grading option from Pass/Low Pass/Fail to a letter grade on or before the last day of classes.

Registrar's Office copy – White

Student copy – Yellow

(4/01)