Tips from the Registrar’s Office for Advising Week and Advance Registration

Here are some tips that we hope will help you through online registration for the Fall 2020 semester.

• Know your TCOnline id and password before your appointment (this is the same as your Trinity Email id and password). Contact the Help Desk before your registration date if you need help resetting your password!

• Know when your appointment is scheduled.

<table>
<thead>
<tr>
<th>Class Year</th>
<th>Dates of Appointment</th>
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<tbody>
<tr>
<td>Class of 2021</td>
<td>April 27 – May 4</td>
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<tr>
<td>Class of 2022</td>
<td>April 29 – May 4</td>
</tr>
<tr>
<td>Class of 2023</td>
<td>May 1 – May 4</td>
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Your appointment will begin at 10:00 am EDT on the appropriate day and remain available until 11:59 pm on May 4th.

For IDP Students: The date of your appointment is determined by the number of credits you currently have earned and are enrolled in this term. For students who have 28 or more credits, your appointment begins on April 27; if you have 19-27 credits your appointment begins on April 29; if you have fewer than 10-19 credits your appointment begins on May 1.

• You can use the shopping cart feature of TCOnline to start the registration process ahead of your appointment, but don’t submit your registration until your appointment time starts.

• You can register or make changes to your enrollment ANYTIME once your appointment opens, through the end of the add/drop period in September.

• Check enrollments in the courses in which you are interested in the night before your appointment so that you don’t waste time trying to enroll in courses that are closed. A list of closed courses is updated throughout the day, every day, during Advanced Registration. It is available on your TCOnline screen.

• Use email to communicate with your advisor

• Check for any holds that may prevent you from registering before your appointment. Advance Registration, Student Account, Quantitative Literacy, Writing Center, “Not Anymore” video not viewed, or Study Abroad holds will all prevent you from registering. Be sure to resolve any of these prior to your enrollment appointment. You are able to view your holds on the Student Center page of the TCOnline, they will be found on the right hand side of the screen.

Important Dates to Remember

April 6-24 – Advising Weeks
April 27-May 4 – Advance Registration for Fall 2020
May 5 – Add/Drop period for Fall 2020 begins (and runs through September 15, 2020)