

## Reading Worksheet<sup>1</sup>

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Your name: \_\_\_\_\_

Title of reviewed manuscript: \_\_\_\_\_

### Instructions:

Carefully read the manuscript you are about to review. It helps to make notes along the margin while you are reading through it, highlighting major points, errors, or things that remain unclear.

Write a one-page **outline** for the manuscript. Identify the general structure of the paper including the major points.

Write a **150 word summary** of the manuscript. Your summary should contain the major goals, arguments and conclusions of the paper.

Now answer the following questions:

- What are the major points of the manuscript?
- Does the paper make sense and are the arguments presented in a logical fashion?
- Is something missing? Would you present things differently?
- Does the manuscript contain an abstract? Is the abstract informative?
- Is the citation format correct? Are all sources cited properly both in the text (author, date format) and at the end of the manuscript?  
for instructions on how to cite see section on citations at:  
[http://www.trincoll.edu/~cgeiss/courses/gen/t\\_paper.htm](http://www.trincoll.edu/~cgeiss/courses/gen/t_paper.htm)
- What did you like about the paper?
- What could be improved?

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<sup>1</sup> This reading worksheet was originally based on a similar exercise by Dina Anselmi (Psychology Department at trinity College) but has undergone numerous modifications since