

## Recordings

### Goals and Implementation:

The library's patrons have traditionally been interested in a wide range of musical genres including classical, jazz, popular, and children's music for both entertainment and education. Therefore, the library seeks to maintain a broad selection of recordings across all musical genres. In order to maintain the broadest collection possible, the library will only select one copy of an item in any particular format. The library takes into account the rising and declining popularity of recording formats and provides recordings in those formats that the patrons seek.

### Influencing Factors:

The library selects recordings for inclusion based on the following:

- Popularity, particularly based on sales and airplay as reported in *Billboard*
- Other specialty sources include *Fanfare*, *Opera World*, *Grammaphone*, and Radio Disney Top 30 on the web
- Critical acclaim or other media attention
- All Grammy award winning music, except in genres that circulate infrequently where the library already owns numerous recordings in such genres
- Cultural or historical significance of the recording
- Quality of the recording
- Greater collection depth for more popular artists and composers
- Requests by Northbrook residents
- Local interest, for example:
  - Performers from the Chicagoland area
  - Works that are being performed in the area
- Where an edited and an unedited version of a recording are available, we will select the unedited version.

### Weeding and Retention:

Taking into account limitations in shelving space, materials are considered for weeding from the music collection as follows:

- An item has been damaged and will not play in its entirety or a part of the item is missing (such as the liner notes). It will be considered for replacement following the selection criteria above.

- The library owns multiple copies of the same item, especially if it is a recording that does not circulate frequently.
- The library owns the same recording in a more popular format.
- A recording has not circulated in the past year or longer.

## Scores and Libretti

### Goals and Implementation:

The library's patrons have traditionally been interested in a wide range of musical genres including classical, jazz, popular, and children's music for both entertainment and education. Therefore, the library seeks to maintain a broad selection of scores across all musical genres. Ninety percent of the musical scores will be for piano/vocal as these are the most requested. Other instruments will be represented to a lesser degree.

### Influencing Factors:

The library selects scores and libretti for inclusion based on the following:

- Popularity for pop, rock, and jazz titles; other musical areas will be purchased to build the core collection with special emphasis placed on works being performed in the area.
- Critical acclaim or other media attention
- All Lyric Operas will be purchased for each season if not already in the collection.
- Cultural or historical significance of the piece
- Pieces that are frequently studied
- Greater collection depth for more popular artists and composers
- Requests by Northbrook residents

### Weeding and Retention:

Taking into account limitations in shelving space, materials are considered for weeding from the music collection as follows:

- An item has been damaged or pages are missing that cannot be replaced.
- The library owns the same piece in a better copy.
- Scores have not circulated in three years or longer and do not have potential for further performance in the future.

## Collection Development Policy – Performing Arts Library

The Performing Arts Library supports the academic programs of the students and faculty associated with the Chicago College of Performing Arts (CCPA), one of the major academic units within Roosevelt University. The music conservatory of the CCPA offers a Bachelor of Music and a Master of Music, and the theatre conservatory offers a Bachelor of Fine Arts, Master of Fine Arts, and a Master of Arts. A Bachelor of Music is offered in the following concentrations: Composition, Jazz Studies, Music Education, Orchestral Studies, Performance (Bassoon, Cello, Clarinet, Double Bass, Flute, French Horn, Guitar, Harp, Oboe, Percussion, Piano, Trombone, Trumpet, Tuba, Violin, Viola, Voice), and there is a Five-year Double major in Music Ed and Performance. A Master of Music is offered in the following concentrations: Composition, Orchestral Studies, Performance (Bassoon, Cello, Clarinet, Double Bass, Flute, French Horn, Guitar, Harp, Oboe, Percussion, Piano, Saxophone, Trombone, Trumpet, Tuba, Violin, Viola, Voice). The CCPA offers two music professional diploma programs, one awarding a performance diploma in Bassoon, Cello, Clarinet, Double Bass, Flute, French Horn, Guitar, Harp, Oboe, Percussion, Piano, Saxophone, Trombone, Trumpet, Tuba, Violin, Viola, and the other a professional diploma in orchestral studies or opera. A Bachelor of Fine Arts is offered with majors in Theatre and Musical Theatre, A Master of Fine Arts in Theatre is offered with emphasis in Acting, A Master of Arts Fast Track Summer Program in Theatre Directing This is a specially designed degree to meet the needs of highly motivated high school drama teachers. The program runs in intensive six week sessions over three summers. The following charts indicate the total number of courses in the undergraduate and graduate course catalogs, and the number of courses offered in the fall of 2007.

### **Music classes**

Undergraduate	115
Graduate	46

Courses offered fall 2007: 92

### **Theatre Classes**

Undergraduate	54
Graduate	53

Courses offered fall 2007: 31

### **Dance Classes** (*no degree is offered in dance*)

Undergraduate	22
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Courses offered fall 2007: 22

## **Enrollment Trends**

The college has been consolidating its programs, establishing itself even more as a conservatory model school of music, and responding to changes required by accrediting agencies (NASM in particular). Three degree programs have been eliminated: UG Music Business, Grad Jazz Studies, and Grad Music Education. In previous years, the CCPA eliminated programs in music history and theory. Enrollments for fall 2006 as reported by the CCPA indicate growth in several programs and a decline in one. All other programs show a relatively flat rate of growth over the past five years. The programs showing growth are: UG Jazz Studies, UG Orchestral Studies, UG Theatre and Musical Theatre, UG Voice, Grad Orchestral Studies and Grad Voice. The sole program showing decline is Grad Theatre and Musical Theatre. The following charts show enrollments for fall 2006, and indicate a gain or loss over enrollments of 2004.

### **Theatre and Musical Theatre**

		% over 2004
Undergrad	172	+33 %
Graduate	21	-55 %
<b>Total</b>	<b>193</b>	

### **Music**

		% over 2004
Undergrad	245	+ 15 %
Graduate	131	- 0.75 %
<b>Total</b>	<b>376</b>	

Total CCPA undergraduate hours: 5529 (Fall 2006); 4686 (Fall 2004) – an 18 % increase

Total CCPA graduate hours: 1380 (Fall 2006); 1698 (Fall 2004) – an 18 % decrease

### **Collecting Parameters:**

#### Language Guidelines:

English is the preferred language. Important publications in major European languages will be purchased as well.

#### Chronological Coverage:

All periods of history will be covered.

## Geographical Guidelines:

Global in scope.

## Requirements of Accrediting Body for Program (if applicable):

The National Association of Schools of Music (NASM) lists specific requirements in *NASM Accreditation Procedures*. No special accrediting body identified for theatre program.

## Subject scope

Western art music of all periods, jazz of all styles and periods, selective materials on blues and folk music of the United States, selective materials on music of non-Western cultures, very selective materials on popular music.

Drama history and criticism, history of world theatre, technical theatre (set design, lighting, stagecraft, production management), costume history and design, acting, directing, playwriting, selective materials theatre of non-Western culture coverage as required or requested

Selective materials on dance history and criticism, biography of dancers and choreographers

## Formats Preferred:

*Print* - Scholarly monographs, journals, serial publications, study scores, performing scores, music & theatre reference materials, musical theatre scripts, libretti and scores, play scripts, play anthologies

*Sound Recordings* – Compact discs will be purchased exclusively with the exception in the case that a recording is only available in a different format. Domestic releases will be purchased in preference to imports, unless an import issue is the only available recording.

*Video recordings* – DVD and VHS will be purchased with preference to DVD

*Archival* – The Performing Arts Library will endeavor to collect material related to the CCPA; its faculty members and students. Rare books and scores may be purchased very selectively to supplement the existing collection.

## Distribution of Materials between Downtown and Robin Libraries:

Select materials will be purchased for the Schaumburg campus library as directed and accomplished by Schaumburg library staff. PAL funds will not be used to acquire materials for locations other than the PAL.

## **Gifts**

The Performing Arts Library will accept gifts only after careful evaluation for their potential usefulness to the mission of the library, and they must primarily support the university curriculum. All materials accepted as a gift permanently become property of the library. The following restrictions apply:

- ❖ Phonograph (LP) and cassette tape sound recordings will not be accepted
- ❖ Materials must be in good condition, and be able to withstand normal wear and tear of active use
- ❖ Any items not added to the collection may be disposed of in any way the library sees fit

*For more information, see the gifts policy of the main library*

## **Major Library of Congress Classification Areas:**

GV 1580-1799.4, M, ML, MT, PN 1560-3307, PS (all play scripts under this heading)

## **Desired Collection Goals:**

3c Advanced Study or Instructional Support Level

Resources adequate for imparting and maintaining knowledge about all aspects of the topic which are more extensive than the intermediate level but less than those needed for doctoral and independent research that include:

- An almost complete collection of core works including significant numbers of retrospective materials and resources
- A broader collection of specialized works by lesser-known, as well as well-known authors
- An extensive collection of general and specialized monographs and reference works
- An extensive collection of general and specialized periodicals and indexes/abstracts
- Defined access to a broad range of specialized electronic resources

## **Sources:**

### Important Reviewing Journals:

- Choice
- Notes
- Journal of the American Musicological Society
- Gramophone
- Fanfare
- American Record Review
- Comparative Drama
- Modern Drama
- Theatre Journal
- Theatre Research International

### Key Bibliographies:

The performing arts library contains many key bibliographies, including:

*A Basic Music Library: essential scores and sound recordings*, 3<sup>rd</sup> ed. The performing arts library Association

*Bio-bibliographies in music*, a series published by Greenwood Press

*Drama Criticism*

*European Drama Criticism* by Helen Palmer

*The Garland Encyclopedia of World Music*, Garland Publishing

*The New Grove Dictionary of Music and Musicians*, 2<sup>nd</sup> ed., Macmillan Publishing

*The Music Index*, online

*MLA Bibliography*

*New York Times Theatre Reviews*

*RILM*, online

### Major Publishers or Catalog Sources:

*For book, score, and play scripts:*

- Applause
- Ashgate
- Broude
- Dover
- Dramatists

- Harwood Press
- Gale Group Publishers
- Greenwood
- Harrassowitz
- Kalmus
- Prentice Hall
- Samuel French
- W.W. Norton
- University Presses such as:
  - ❖ Harvard
  - ❖ Cambridge
  - ❖ Indiana University
  - ❖ University of Illinois
  - ❖ Oxford
  - ❖ Rochester/Eastman
  - ❖ Routledge
  - ❖ Yale University Press

*For sound recordings:*

All domestic and import labels including (but not limited to):

- ❖ Albany
- ❖ Allegro
- ❖ Atlantic
- ❖ Blue Note
- ❖ Centaur
- ❖ Chandos
- ❖ Columbia
- ❖ CRI
- ❖ Deutsche Grammophon
- ❖ Elektra/Nonesuch
- ❖ EMI/Angel
- ❖ Erato
- ❖ Epic
- ❖ Harmonia Mundi
- ❖ Hyperion
- ❖ Impulse
- ❖ Koch
- ❖ London/Decca
- ❖ Naxos
- ❖ New World
- ❖ Riverside
- ❖ Rhino
- ❖ Sony Classical

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**Subject Selector who authored or last revised this policy:** Greg MacAyeal

Music Library Association  
Music Librarianship: Just the Basics  
Acquisitions and Collection Development  
February 20, 2008

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(call for updated contact information; this will soon be outdated)

## Resource List

### Major Vendors

Baker & Taylor, Inc.  
(800) 775-1800  
btinfo@btol.com  
<http://btol.com/>

J.W. Pepper & Son, Inc. (scores only)  
2480 Industrial Blvd.  
Paoli PA 19301  
Phone: (800) 345-6296  
Fax: (800) 260-1482

Music Hunter Distributing Company  
25-58 34th Street, Suite 2  
Astoria, NY 11103-4902  
Jay Sonin  
(718) 777-1949  
musichunter@nyc.rr.com

Music Library Service Company (recordings only)  
313 Campbell Street  
Wilmington, NC 28401  
Phone: (800) 849-2323  
Fax: (910) 762-8701  
info@mlscmusic.com  
<http://mlscmusic.com/>

Theodore Front Musical Literature, Inc.  
16122 Cohasset St.  
Van Nuys, CA 91406  
Phone: (818) 994-1902  
Fax: (818) 994-0419  
music@tfront.com

### Specialty Vendors, Labels and Catalogs

Amazon.com (for materials not found elsewhere)

Azuradisc Disc Repair Center (CD resurfacing)  
2885 N. Nevada St. Suite 140  
Chandler AZ 85225  
(480) 827-8786

BWI (vendor specializing in children's materials for public libraries, offers standing orders for Billboard charts)  
1340 Ridgeview Dr.  
McHenry, IL 60050  
Phone: (800) 888-4478  
Fax: (800) 888-6319  
<http://bwibooks.com/>

Collectors' Choice (reissues)  
<http://www.ccmusic.com>

eBay.com (especially for out-of-print items)

Heartland Music (reissues, mainly classic country)  
<http://www.heartlandmusic.com>

Music for Little People (children's music)  
<http://www.musicforlittlepeople.com>

Naxos (classical)  
<http://naxos.com>

Nonesuch (known for world music but also issue pop, jazz and folk)  
<http://nonesuch.com>

Rhino (pop reissues)  
<http://rhino.com>

Time-Life (gospel, country and pop reissues, mainly compilations)  
<http://www.timelife.com>

Yesasia.com  
(current pop music from Asia, especially Japan and Korea)

Yestermusic (reissues)  
<http://www.goodmusicgroup.com>

### **Streaming Music Vendors:**

Classical.com  
<http://classical.com>

Naxos  
<http://naxos.com>

### **Awards**

Academy Awards (songs and scores from films are awarded)  
<http://www.oscars.org>  
Nominees announced in January. Awards ceremony held in February.

Grammy Awards

<http://grammy.com>

Nominees announced in December. Awards ceremony held in February.

Latin Grammy awards ceremony held in November.

Rock and Roll Hall of Fame

<http://rockhall.com>

Nominations announced in October. Inductees announced in December.

Tony Awards

<http://www.tonyawards.com>

Nominations announced in May. Awards ceremony held in June.

W.C. Handy Blues Awards

<http://www.blues.org>

Nominations announced in January. Awards ceremony held in May.

### **Sources for identifying core recordings**

*A Basic Music Library : Essential Scores and Sound Recordings*, 3<sup>rd</sup> ed., Chicago: American Library Association, 1997.

Holtje, Steve, and Nancy Ann Lee, ed., *MusicHound Jazz: The Essential Album Guide*, Detroit: Visible Ink Press, c1998.

Libbey, Ted, *The NPR Guide to Building a Classical CD Collection*, 2<sup>nd</sup> ed., New York: Workman Pub., c1999.

Rock and Roll Hall of Fame, for artists and list of 500 songs that shaped rock and roll

<http://rockhall.com>

*Rolling Stone*

The magazine regularly runs lists of greatest recordings of all time. Most recently:

“500 Greatest Albums of All Time”

December 11, 2003, Issue 937

[http://www.rollingstone.com/news/story/\\_/id/5938174](http://www.rollingstone.com/news/story/_/id/5938174)

“500 Greatest Songs of All Time”

December 9, 2004, Issue 963

<http://www.rollingstone.com/news/coverstory/500songs>

### **Periodicals with Music Reviews**

*American Record Guide* (classical reviews, no advertising)

ISSN 0003-0716

*Billboard* (reports national sales, with breakdown by genre)

ISSN 0006-2510

CDHotlist: New Releases for Libraries

online only, <http://cdhotlist.btol.com/>

*Downbeat* (Jazz)

ISSN 0012-5768

*Entertainment Weekly* (mostly rock/pop; some country, jazz)

ISSN 1049-0434

*Fanfare* (classical)  
ISSN 0148-9364

*Goldmine* (specializes in annotated rock discographies)  
ISSN 1055-2685

*Gramophone* (classical)  
0017-310X

*Music Reference Services Quarterly* (primarily books)  
ISSN 1058-8167

*Notes* - Quarterly Journal of the Music Library Association (mostly classical)  
ISSN 0027-4380

*Rolling Stone* (rock/pop)  
ISSN 0035-791X

*Sing Out! The Folk Song Magazine*  
ISSN 0037-5624

*The Source - The Magazine of Hip-Hop Music, Culture and Politics*  
ISSN 1063-2085

*Spin* (rock/pop)  
ISSN 0886-3032

*Tempo* (journal devoted to 20th-century and contemporary concert music)  
ISSN 0040-2982

*Vibe* (hip hop)  
ISSN 1070-4701

*Village Voice Pazz & Jop Poll* (Based on poll of about 600 music critics. Results are announced in January; available online <http://www.villagevoice.com>)  
ISSN 0042-6180

### **Other Online Resources**

Allmusic.com, a comprehensive web site of recordings, including notation for whether a title is still in print and a weekly schedule of new releases. It has a separate search function for classical music.

Radio Disney Top 30 Countdown  
<http://radio.disney.go.com/music/top30.html>

### **Copyright Issues**

U.S. Copyright Code  
Limitations on exclusive rights: Reproduction by libraries and archives  
Title 17, § 108  
<http://www.copyright.gov/title17/92chap1.html#108>

MLA Copyright for Music Librarians  
<http://www.lib.jmu.edu/org/mla/>