

TRINITY COLLEGE/ROME CAMPUS APPLICATION

300 Summit Street Hartford, Connecticut 06106 (860) 297-2005

Application Directions for Study Abroad

Trinity College Students

When you complete this application, please mail it to:

Trinity College/Rome Campus
Office of International Programs
300 Summit Street
Hartford, CT 06016

You may also fax it to (860) 297-5218.

The admissions process begins when we receive your completed application forms. Your application will be given final consideration as soon as it is entirely complete. A complete application file must include all of the items in the checklist below.

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- ❑ **Application form:** Please type or print clearly using black or blue ink. Be certain to sign and date the form before submitting it to us.
 - ❑ **Application Agreement form:** Please sign and return one copy of the Agreement form, which is page three (3) of the application packet.
 - ❑ **College transcript(s):** Official or Unofficial transcripts of all post-secondary academic work. It must show credits and grades for all courses taken to date. Transfer students must submit official transcripts from each institution attended.

The Office of International Programs will use your information with your "Request for Approval to Study Away" in order to complete your application file.

TRINITY COLLEGE/ROME CAMPUS APPLICATION

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1. PERSONAL INFORMATION

Term/year for which you are applying _____ Trinity ID Number _____

Name _____ Expected Date of Graduation _____

Please indicate your ethnic background (reply is optional): Hispanic American Indian or Alaskan Native
 Asian or Pacific Islander Black (not of Hispanic origin) White

Permanent Home Address _____

Permanent Home Phone (____) _____ Permanent E-mail Address _____

Date of Birth (m/d/y) _____ I am Male Female Cumulative GPA _____

Country of Citizenship _____ Country of Birth _____

College/University _____ Major/Minor _____

Personal Campus Mailing Address _____

Personal Campus Phone (____) _____ Campus E-mail Address _____

Campus Address valid until _____ Campus E-mail Address valid until _____

2. Parent Information & Emergency Contact

Father's Name _____

Mother's Name _____

Home Phone (____) _____ Work (____) _____

Home Phone (____) _____ Work (____) _____

Father's Address _____

Mother's Address _____

E-mail Address _____

E-mail Address _____

Who should be notified in case of an emergency? Father Mother Other*

Who should receive billing statements? Father Mother You Other*

*If you checked "Other" for either of the previous questions, please complete the following to be used for: Emergency Billing

Name _____ Relationship _____

Address _____

Phone Home (____) _____ Phone Work (____) _____

E-mail Address _____

Trinity College Rome Campus

APPLICATION AGREEMENT

Please Note: This is a **required form**. Submission of a signed copy of this form is required of all Rome Campus applicants. By signing this form, applicants who participate in Trinity College Rome Campus agree to act in accordance with the laws and customs of their host country and to abide by College policies and regulations, including, but not limited to, those noted below.

- 1. Compliance with Academic Policies – Academic Probation, QL Proficiency, etc:** All Rome Campus participants must be in good academic and social standing. For Trinity students who are applicants, this means that you must be careful not to incur Academic Probation in the term prior to study away. Since grades often arrive shortly before scheduled departures, you must contact your professors to ensure that you are in good standing before you leave campus for the semester. In addition, no Trinity student can attend the Rome Campus if she or he will not be proficient in Quantitative Literacy (QL) before the junior year. Since other regulations also apply to study away, your application and this Agreement affirm that you will abide by the policies and regulations described in the *Trinity College Student Handbook* and that, once admitted, you will comply with the rules set forth in your Pre-Departure Guide and by the Program’s on-site staff. Ignorance of the rules cannot serve as excuse for non-compliance with the rules. Visiting students who are Rome applicants, are additionally expected to be in compliance with the policies of their home school regarding study abroad participation.
- 2. Code of Conduct:** As an applicant to the Rome Campus you must agree to submit a signed copy of the Code of Conduct in order to participate, once admitted. Your signature on that form will verify your understanding that study away is not a holiday from the regulations of the home campus, but an agreement to serve as good ambassador at all times while in the host country. Trinity and visiting students who have questions about this requirement, should contact the Office of International Programs (OIP) for more information.
- 3. Passport and Visa:** As an applicant to the Rome Campus you will be responsible for obtaining your own passport and visa (if applicable) in a timely manner, and for supplying the OIP with a copy of the photo page of your passport. If you do not yet have a passport, you must apply for one *immediately*. If you already have a passport, it *must* be valid for at least 6 months after your departure date/return to the U. S. Since visa requirements can change at any time, it is your responsibility to inform yourself of the current requirements as part of this application process, and to abide by the strict deadlines set forth by the consulate.
- 4. Deadlines / Required Meetings:** All Rome Campus applicants are required to meet Office of International Programs deadlines, attend required information/orientation meetings (Trinity students), and submit all documents that are essential to a successful, safe, and healthy sojourn abroad.
- 5. Health Statement and Medical Preparations:** As an applicant to the Rome Campus, you must agree to submit the Health Statement form in order to participate, once admitted. Trinity College does not discriminate against students with special needs. Trinity and visiting students who have questions about this requirement, should contact the Office of International Programs for more information.
- 6. Insurance Coverage:** As an applicant to the Rome Campus, you are required to have sufficient medical insurance for the duration of your stay abroad. The requirement includes medical, repatriation, and emergency evacuation insurance coverage. If you have questions regarding your current coverage, you will want to consult your insurance provider as part of this application process.
- 7. Transfer Credit:** Visiting students must abide by the transfer credit regulations of their home school.

I, (please print your name) _____, an applicant to the Trinity College Rome Campus, have read the above Application Agreement and agree to comply with the rules, regulations, and policies that pertain to participation in the above named site, if admitted to same.

Applicant's Signature: _____ Date: _____

Please submit to: Trinity College, Office of International Programs, Goodwin Lounge, 300 Summit St., Hartford, CT 06106 Tel: (860) 297-2005; fax: (860) 297-5218