

Planning and Budget Council Charge

The Planning and Budget Council (PBC) charge is to oversee the strategic planning and resource allocation efforts of the College, which includes linking planning with budgetary decision-making.

1. It is charged with advising the President through the following activities:
 - A. Coordinates and integrates long-range planning for the financial, human, and physical resources of the College.
 - B. Initiates studies in planning and budget matters and, if necessary to accomplish such studies, authorizes establishment of ad hoc committees to carry out investigations and make reports.
 - C. Solicits, generates, and reviews proposals for major new projects consistent with the goals of the Cornerstones Plan and initiatives and assesses progress in achieving the goals of current initiatives.
 - D. Recommends multi-year priorities and the allocation and reallocation of resources in the annual budget that are consistent with the College's values, goals, priorities, and strategic interests.
 - E. Develops guidelines for the annual College budget and makes recommendations on major changes in expenses and revenues throughout the year.
 - F. Assesses and reports, on an annual basis, progress towards implementing recommendations included in the Cornerstones Plan.
 - G. Recommends changes to the goals and objectives of the Cornerstone Plan, taking into account changing priorities as well as relevant external factors.
 - H. Performs other tasks the President may assign to the Council.
2. The PBC shall assure that proper procedures and consultation occur in the College's planning and budget making, producing a process that is transparent and inclusive.
3. The Council shall report at least annually to the College community on its recommendations and their rationales and prepare an annual written report to the College community on the PBC's recommendations and how they have been implemented in the planning and budget and resource-allocation decisions of the President, administration, and Board.
4. All decisions and recommendations of the PBC shall be by vote, duly recorded.