



Trinity College

HARTFORD CONNECTICUT

A suggested template for letters that could go to potential candidates as well as to other scholars who could help us build networks with minority faculty and graduate students.

Dear –

We are writing you to ask if you can identify any scholars in X who could help our department diversify its faculty. We are strongly committed to such an effort and believe that Trinity could serve minority scholars well. We are interested in candidates interested in working with us to meet the needs of an increasingly diverse and multicultural society. We want them to thrive here and are making a variety of efforts to facilitate this. We would like to bring the following to your attention: 1) Trinity offers new faculty a reduced teaching load for their first two years. This means that they would teach four courses per year instead of the usual five; 2) Trinity offers junior faculty a pre-tenure leave; 3) we offer significant research support. Faculty may apply for one and two-year research grants, as well as funds for research assistance; 4) Faculty are urged to attend and participate in scholarly conferences and are given expense support to enable them to do so; 5) faculty are strongly encouraged to involve students in community-based learning initiatives and to build ties with community institutions; 5) we believe that junior faculty should be mentored with respect to teaching skills and regularly offer workshops in pedagogy; 6) Finally, Trinity offers excellent technical support... *(Maybe you have ideas for what else we could add to the list.)*

Hartford, Connecticut is Connecticut's capital. It is a small city, equidistant from Boston and New York (about two hours to each). Hartford has a range of noted cultural institutions, including the Wadsworth Atheneum, the Hartford Stage Company, Real Art Ways and the Hartford Symphony Orchestra. It is also a place of great diversity, with populations of African-Americans, Puerto Ricans, West Indians, Peruvians, Brazilians, Italians, Jews, Vietnamese and Poles. Trinity seeks to work actively within this environment. We have recently established a center for urban and global engagement...