A Guide for Visiting Students to Paying your Trinity College Bill

http://www.trincoll.edu/Admissions/finaid/SA/accounts/Pages/TrinBillPay.aspx

General Information
Trinity College will issue an electronic billing statement in July for the Fall 2015 term. Payment for the term must be made in full by the due date unless an authorized monthly payment plan has been established. Subsequent monthly E-bills will be issued for incidental charges or any remaining balance not paid by the due date.

Accessing your student account information and E-Bill (STUDENT ACCESS ONLY):
http://tconline.trincoll.edu. Login using your Trinity College issued user ID and password. Go to Self Service/Student Center/Finance/link to TrinBillPay.

Authorized Payer access to TrinBillPay:
Parent(s) or other person who have been authorized by student to view their account and pay using TrinBillPay system: https://quikpayasp.com/trincoll/student_accounts/authorized.do

Providing Parent/Third Party Access to your Student Account
A parent or any other person must be established as an “authorized payer” to view your E-bill or make payments. All authorized payers and students will receive notices when an E-bill is available to view and make a payment. Failure to view your E-bill and pay by the published due date may result in late fees if payment is not received. Be sure to check your Trinity College email account regularly and watch for billing notices. Once the student has set up an authorized payer on their account, authorized payers can access the system directly by browsing to https://quikpayasp.com/trincoll/student_accounts/authorized.do

Payments
Trinity College TrinBillPay system accepts electronic payments (ACH) with funds drawn on U.S. banks and credit card payments using Mastercard, American Express, or Discover, VISA are subject to a 2.75% service fee. An authorized monthly payment plan through TrinBillPay may be set up (see details below).

Other acceptable forms of payment include:
- Cashier check, personal check, or money order made payable to “Trustees of Trinity College” and mailed to Trinity College Student Accounts Office, 300 Summit Street, Hartford, CT 06106. Payment must arrive before due date to avoid a late fee; please allow five business days for mailing.
- In person, cash, check, or money order payment in the Student Accounts Office located in Trinity Commons Building, 240 New Britain Avenue, Room 111. Office hours are weekdays from 8:30 a.m. – 4:30 p.m. (June through August, Summer hours are 8:00 a.m. to 4:15 p.m except Fridays which are 8:00 a.m. to 1:15 p.m.)
- Wire transfer payments can be made following the instructions on the Student Accounts webpage: http://www.trincoll.edu/Admissions/finaid/SA/accounts/Pages/Methods.aspx

Monthly Payment Plan
A student or family member may enroll in a monthly payment plan offering five monthly payments to pay the amount due for each term. Enrollment for the 2015 Fall term five payment plan will be available starting May 2, 2015. Deadline to enroll for a Fall monthly payment plan is July 27, 2015. Enrollment after 5/2/2015 will require a down payment. An enrollment fee of $25 will be added to the payment plan at the time of enrollment. To enroll in the monthly payment plan, a student or authorized user can click on “Make a Payment” on TrinBillPay system and choose “Enroll in Payment Plan.”

Late Fees
A late payment fee of $100 may be assessed each month if charges billed for tuition and fees are not paid by the due date on invoice.
Financial Holds and Delinquencies
If your student account payment is delinquent during a current term, you may be blocked from access to grades and transcripts. All financial obligations to the College must be settled in full before a transcript or diploma is released.

Refunds and Tuition Insurance
Withdrawal after start of a program is subject to a proration of tuition and fees plus an administrative charge of $250. Failure to attend classes does not constitute withdrawal from the College and students are financially responsible for the cost of their enrollment until official withdrawal. The prorated refund of tuition and fees (not room or meal plan) will be calculated as follows:

- Withdrawal during first and second week of term: 80% refund
- Withdrawal during third week of term: 60% refund
- Withdrawal during fourth week of term: 40% refund
- Withdrawal during fifth week of term: 20% refund
- Withdrawal after 5th week of term: 0% refund

The date of withdrawal is the date student notifies the Registrar’s Office in writing.

Tuition insurance is available through A.W.G. Dewar Inc. Tuition insurance must be in place on the first day of classes. Additional information can be obtained by calling A.W.G. Dewar Inc. at (617) 774-1555 or by visiting their web site at http://collegerefund.com/apps/details1.asp?ID=1614&DIV=1 Enrollment and premium must be received before first day of program start date each term.