DROPPING A PASS/LOW PASS/FAIL OPTION
CHANGING TO A LETTER GRADE

(This form is appropriate for courses that offer a grading option; not for courses designated Pass/Fail only)

Student ID:__________________________________________

Student Name:______________________________________ Class Year:____________

Full Course Number (include section):__________________ Term/Year:____________

Course Title:________________________________________

Student Signature:______________________________ Date:____________________

Registrar’s Office Signature:________________________ Date:____________________

PLEASE NOTE: According to Trinity’s policy, your Pass/Low Pass/Fail course, named above, counts towards the maximum of four Pass/Low Pass/Fail courses, even though you are converting your grading option from Pass/Low Pass/Fail to a letter grade on or before the last day of classes.

Registrar’s Office copy – White Student copy – Yellow

(4/01)